

# SIGN UP FOR DIRECT DEPOSIT TODAY!

## Automatically receive your reimbursements fast and conveniently into your bank account.

### It's easy and secure to elect direct deposit!

Simply log in to TASC Universal Benefit Account® online or via the mobile app. Select MyCash Balance, then Schedule a Balance Transfer; or call 1-855-842-4913.

Alternatively, you may submit [this completed form](#) with a voided check (for checking account) or deposit slip (if savings account) via fax (877-233-5217) or mail to: TASC, 2302 International Lane, Madison WI 53704.

### DIRECT DEPOSIT SIGN UP FORM

I hereby authorize Total Administrative Services Corporation, hereinafter called TASC, to initiate credit entries for \_\_\_\_\_ (name) to my checking/savings account indicated below and the financial institution named below, hereinafter called Financial Institution, to credit the same to such account. I acknowledge that the origination of ACH transactions to my checking/savings account must comply with the provisions of U.S. Law.

\_\_\_\_\_  
(Employee Name)

\_\_\_\_\_  
(Employee Email Address)

\_\_\_\_\_  
(Employee Home Phone Number)

\_\_\_\_\_  
(Employee Mobile Phone Number)

\_\_\_\_\_  
(Financial Institution Name)

\_\_\_\_\_  
(Branch)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City/State)

\_\_\_\_\_  
(Zip)

\_\_\_\_\_  
(Employer Name)

\_\_\_\_\_  
(Employer Client ID#)

\_\_\_\_\_  
(Employee Participant ID#)

\_\_\_\_\_  
(Checking/Saving Account Routing Number - 9 digits)

\_\_\_\_\_  
(Checking/Saving Account Number: 6-13 digits)

This account is a (check one):  Checking  Savings

A transfer schedule will be set up to automatically transfer your MyCash balance when it reaches \$25.00.

This authority is to remain in full force and in effect until TASC has received written notification from me of its termination in such time and manner as to afford TASC or my Financial Institution a reasonable opportunity to act on it.

- Notes:
- Single entry reversals do not require authorization by the Receiver.
  - Due to our effort to accurately establish your Direct Deposit account, your initial transaction will occur by check. Please allow 7-10 days for processing.
  - You must notify us immediately of any changes in your financial institution information.
  - This authorization may be revoked only by notifying TASC in the manner indicated above.

