



# PARKING & TRANSIT ACCOUNT ELIGIBLE EXPENSES

Once you have contributed money into your Parking and/or Transit Account, you can use it to pay for parking and mass transit eligible expenses related to commuting to work tax free.

Below is a partial list of eligible expenses that are reimbursable through a Parking and/or Transit Account. For more information, see your Employee Reimbursement Accounts (ERA) Participant Guide. For the complete list of eligible and ineligible expenses, visit [www.IRS.gov](http://www.IRS.gov) and see IRS Publications 5137.

## Transit Expenses

- Bus passes
- Subway vouchers, passes or tokens
- Train vouchers, passes or tokens
- Vanpooling fees

**Note:** Eligible transit expenses **must** be work related.

## Parking Expenses

- Metered parking
- Monthly and/or daily parking fees for parking lots and/or ramps
- Park n' ride lots
- Parking at mass transit facility

**Note:** Eligible parking expenses **must** take place at or near your place of employment, or at a location from where you commute to work.

### What is an eligible expense?

An eligible expense is a work-related transportation fee for parking or mass transit the IRS states can be paid for without taxes.

### How should I keep track of my eligible expenses?

You should keep all of your receipts and pertinent documentation in order to prove your Parking and/or Transit Account was used for eligible parking and/or mass transit expenses.

**Parking and Transit Accounts are separate benefits.  
Please choose the commuter benefit(s) that best meets your needs.**

## Ineligible Parking & Transit Expenses

**Note:** If you pay for anything other than eligible expenses with your parking and/or transit account(s), the amount will be taxable, and you will be required to repay the amount or pay an additional 20 percent tax penalty. Below is a partial list of ineligible expenses. For more information, see your ERA Participant Guide. For the complete list of eligible and ineligible expenses, visit [www.IRS.gov](http://www.IRS.gov) and see IRS Publications 5137.

**Note:** If you park at your place of employment, your deductions may already be taken pre-tax. These deductions are **not** eligible.

- Airline flights
- Bicycle-related expenses
- Expenses incurred in traveling from an office to business or client meetings
- Non-work related transportation or parking expenses
- Parking for business meetings
- Residential parking fees
- Tolls, gas, or other driving-related costs
- Transit costs reimbursed your employer
- Transit or parking expenses for spouses and dependents
- Tunnel, bridge, or highway tolls (*EZ Pass, etc.*)



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